

3/17/22 - Workgroup Meeting 2 Notes

In attendance:

- BHRIS: Doris Estremera
- Facilitator: Alison Hamburg
- Workgroup members: Lanajean, Jean, Chris, Carol, Amanda, Vicky, Marina, William, Kae

1. Welcome and introductions
 - a. Workgroup members, BHRIS (Doris), and consultant (Alison) introduced themselves
2. Review informational materials and submission form
 - a. Alison shared the materials developed from the workgroup's input in meeting 1
 - i. MHSA INN Frequently Asked Questions (FAQ)
 - ii. Submission MythBusters
 - iii. Submission Form
 - b. Workgroup members provided feedback. Key takeaways from feedback were:
 - i. Reword the INN requirements to simplify them not using the language from the legislation
 - ii. Add deadlines and information about the sequence of the submission process
 - iii. Lead with messaging about who can apply, that all stakeholders can apply
 - iv. Think about how to streamline the materials so that information is not in many different places
 - v. Ensure formatting has large enough font size
 - vi. Ensure it's clear that people can get support in multiple languages
3. Discuss options for informing the community and providing support/technical assistance (TA). We discussed the following ideas for support:
 - a. Informational video about MHSA INN using slides from meeting 1
 - b. 2 virtual community information sessions
 - i. 1 to learn about the opportunity to submit an idea
 - ii. 1 for people who have chosen to submit an idea with tips on the submission and online research process
 - iii. Sessions would be recorded and posted online
 - c. Email and phone support in multiple languages through BHRIS translation and interpretation services
 - i. Link to Google Form to email questions
 - ii. Voice message line for phone questions

- d. Virtual TA hours where people could either sign up for a slot or drop in
 - i. Ensure times outside of Mon-Fri 9-5
 - e. Virtual and in-person support provided by workgroup members (e.g., informational presentations, support with research, support for folks with limited technology access)
 - i. Interest in reaching different areas of the county
 - ii. There is an opportunity to coincide presentations and support with Mental Health Awareness Month in May
 - iii. Alison will send out a survey to workgroup members to learn more about interest and capacity
 - iv. Will need to be mindful of potential conflict of interest if workgroup members are also submitting an idea
 - f. Along the way we may need to refer people in the community for professional mental health resources. We will have a directory or list of providers.
4. Next steps
- a. We will send out revised materials for input
 - b. We will send out a survey to members about interest and capacity for providing support
 - c. We will schedule the community information sessions and TA sessions in May and June
 - d. We will begin putting together a list of stakeholder groups, email lists, and events where there could be informational presentations
 - e. Next meeting: Thursday, April 21, 3:00-4:30pm
 - i. Discuss scoring criteria for submissions