

HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

Co-Applicant Board Meeting Agenda

620 Correas St, Half Moon Bay, CA 94019 (Half Moon Bay Library)

September 14th, 2023, 10:00am - 12:00pm

This meeting of The Health Care for The Homeless/Farmworker Health board will be held in-person at
620 Correas St, Half Moon Bay, CA 94019 (Half Moon Bay Library)

Remote participation in this meeting will not be available. To observe or participate in the meeting please attend in-person at above location.
*Written public comments may be emailed to masfaw@smcgov.org and such written comments should indicate the specific agenda item on which you are commenting.

***Please see instructions for written and spoken public comments at the end of this agenda.**

A. CALL TO ORDER & ROLL CALL	Victoria Sanchez De Alba	10:00am
---	--------------------------	---------

B. PUBLIC COMMENT
Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.

C. ACTION TO SET THE AGENDA & CONSENT AGENDA	Victoria Sanchez De Alba	10:05am
1. Approve meeting minutes from August 10 th , 2023, Board Meeting		Tab 1
2. Contracts and MOUs update		Tab 2
3. Budget and Finance Report		Tab 3
4. Quality Improvement/Quality Assurance update		Tab 4
5. HCH/FH Director's Report		Tab 5

D. COMMUNITY ANNOUNCEMENTS / GUEST SPEAKER		
Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.		
1. Community updates	Board members	10:10am
2. Farmworker Advisory Commission	Corina Rodriguez and Yesenia Garcia	10:15am
3. Farmworker Patient Experience	Maria Lidia Ortiz & Adriana Lemus Diaz	11:00am

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Community Program Coordinator at least five working days before the meeting at masfaw@smcgov.org in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

E. BUSINESS AGENDA
There is no business agenda

F. REPORTING & DISCUSSION AGENDA		
Contractor Spotlight: Sonrisas Dental Health	Tracey Fecher & Dr.Torrey Rothstein	11:40am

G. ADJOURNMENT	12:00pm
Future meeting: October 12/2023 at Navigation Center 275 Blomquist street, Redwood City, CA	

*Instructions for Public Comment During Meeting

Members of the public may address the Members of the HCH/FH board as follows:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to masfaw@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the HCH/FH board and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00p.m. on the day before the meeting, HCH/FH board will make every effort to either (i) provide such emailed comments to the HCH/FH board and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Community Program Coordinator at least five working days before the meeting at masfaw@smcgov.org in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

TAB 1
Meeting Minutes



**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)
 Co-Applicant Board Meeting Minutes
 Navigation Center 275 Blomquist Street, Redwood City, CA
 Date, August 10, 2023, 10am-12pm**

Co-Applicant Board Members Present	County Staff Present	Members of the Public	Absent Board Members/Staff
<ul style="list-style-type: none"> • Robert Anderson, Chair • Victoria De Alba Sanchez, Vice Chair • Tony Serrano • Suzanne Moore • Tayischa Deldridge • Francine Serafin-Dickson • Gabe Garcia • Judith Guerrero • Steve Kraft • Janet Schmidt • Brian Greenberg • Jim Beaumont (Ex officio) 	<ul style="list-style-type: none"> • Gozel Kulieva • Alejandra Alvarado • Irene Pasma • Frank Trinh • Amanda Hing-Hernandez 	<ul style="list-style-type: none"> • Marisol Scalera Durani • Robert Moltzen • Jessica Dong • Kique Bazan • Joaquin Jimenez 	<ul style="list-style-type: none"> • Steve Carey • Meron Asfaw

A. Call to order & roll call	Robert Anderson called the meeting to order at 10:02 am and did a roll call.	
B. Public comment	<p>Joaquin:</p> <p>Joaquin wishes to share that ALAS is hosting an event at the Sueno Center, showcasing the work they have been engaged in over the past year. Additionally, ALAS is initiating a new program involving three mental health clinicians who will visit farms to provide</p>	

	<p>services aboard the Health Equity Express bus. ALAS conducts activities every Wednesday and facilitates a support group led by two mental health clinicians. They are actively pursuing CET disbursement and maintaining their collaboration with ranch hands in Half Moon Bay, having already raised close to half a million dollars in distribution.</p> <p>Notably, the Health Equity Express bus will operate an additional day during the week, specifically on Thursdays, and it will extend its services to the San Gregorio area. The goal is to implement this new routine by the end of the month.</p> <p>Joaquin also wishes to remind the board that ALAS' food distribution efforts continue to grow, with over 300 people served every Saturday. Furthermore, every Thursday, individuals visit the ALAS center for food distribution. ALAS has also established a partnership with the Second Harvest Food Bank to provide donations to community members.</p>	
<p>C. Action to set the agenda and consent agenda</p>	<ol style="list-style-type: none"> 1. Approve meeting minutes from July 13th, 2023, Board Meeting 2. Contracts and MOUs update 3. Budget and Finance Report 4. Quality Improvement/Quality Assurance update 5. HCH/FH Director's Report 	<p>Request to approve the Consent Agenda was <u>MOVED</u> by Suzanne Moore and <u>SECONDED</u> by Tayischa Deldridge</p> <p>APPROVED by all Board members present.</p>
<p>D. Community Announcements / Guest Speaker</p> <ol style="list-style-type: none"> 1. Community Updates 	<p>Suzanne Moore:</p> <p>Suzanne wanted to remind the board about two legislative items before the upcoming Board of Supervisors meeting: 1) Tenant Protection Ordinance and 2) Encampment Ordinance. She has drafted letters to better articulate these issues, and they will be on the agenda for the board to consider supporting or opposing. Links with more information will be provided to board members after the meeting.</p> <p>Suzanne explained that she recently learned that there is a waiting list for the family shelter, and this waiting list has grown to include 40 families. There has also been a change in residency requirements from 30 to 90 days, excluding couch surfing. The Homeless</p>	

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2640 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

	<p>Outreach Team (HOT) goes out to observe and confirm if they're unsheltered, and Suzanne expressed concern that this might be impacting the long waitlist.</p> <p>Brian stated that the residency requirement was changed from 30 to 90 days. He confirmed that, up until recently, the county was spending \$300,000 on motel rooms, and he reminded the board that there was no waitlist during COVID. Now, approximately 50 families are waiting for one of the 85 available units. The county has transitioned Samaritan House shelter to serve individuals and is providing case management to these people. The county is moving 30 families out of motels and placing them at Samaritan House to reduce the waitlist time. He emphasized that the county is transitioning all single adults to stay onsite at the Navigation Center. Additionally, Brian mentioned that the county is cautious about accepting unsheltered families from Alameda and Santa Clara Counties, as it could affect health insurance valuations.</p> <p>Suzanne expressed her concern about extending the residency requirement from 30 to 90 days, believing that this change would keep people on the streets for longer periods. Brian reminded the board that San Mateo County lacks densely populated urban centers, although there are highly dense unhoused individuals in other counties. This fact could influence people moving from one county to another.</p> <p>Robert expressed his concern about the many unhoused individuals seen on BART at night and wondered where they find shelter for the night. SFO is also known to attract several unhoused individuals. Board members are aware of this concern.</p> <p>Jim Beaumont:</p> <p>Jim announced to the board that there will be a Women's Equality Day event at the Burlingame Community Center. The county has requested that the HCH/FH team share this information with constituents to raise awareness and support.</p> <p>The county is launching a series of listening sessions on the expenditures of Measure K funding where people can come to talk and learn. Flyers were displayed during the board meeting, and information will be sent to the board if they are interested in attending.</p>	
--	--	--

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2640 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

	<p>Gabe inquired about what typically happens at these listening sessions, and Judith noted that no county staff will be present; instead, they have hired a firm to attend and host. Community members and organizations will create small groups, providing people with the opportunity to ask questions and provide feedback. Marisol added that people will break out into focus groups, discussing various issues with different themes of concern. Interpreters will be provided for different languages for translation at the event, and flyers at these events will have QR codes for people to take surveys about the events.</p>	
<p>2. Navigation Center Overview and Healthcare in Action</p>	<p>Robert Moltzen and Dr. Jessica Dong:</p> <p>Robert is the Program Director at the Navigation Center, and Jessica is the Primary Physician at the Navigation Center. They presented on the services and occupancy at the new Navigation Center. They explained that the transition from the old shelter, Maple Street Shelter, began on May 8th when residents began occupying room vacancies. They informed the board members that many previous residents from Maple Street moved to the new Navigation Center, which facilitated continuity of care. A few weeks ago, the Navigation Center started selecting individuals from the Coordinated Entry System (CES) waiting list. The current capacity of the Navigation Center stands at 184 residents, and the deadline to reach 90% capacity is in September, based on the funding that supports this site.</p> <p>Dr. Jessica Dong represents Health Care in Action (HIA) medical services and provided an overview of the HIA organization, which is a non-profit based in southern California. HIA traditionally provides healthcare for people experiencing homelessness, and she shared that most teams are street-based. The branch in the County of San Mateo is one of the few teams with a brick-and-mortar center located at the Navigation Center. Regardless of insurance or documentation status, Dr. Jessica Dong shared that all patients can be seen at the Navigation Center if they need services. Medical services at the Navigation Center include, but are not limited to, urgent care, chronic care, prevention, mental health, substance use, etc. She shared that HIA can also provide preventative care and reproductive care. HIA has a consulting psychiatrist on the team to diagnose conditions beyond the scope of a traditional doctor, focusing on specialized conditions.</p> <p>Dr. Jessica Dong shared that there is plenty of work being done around substance use disorder to provide therapy, group services, and connect with providers in the community</p>	

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2640 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhf-board>

	<p>for long-term care and support. The goal of HIA is to be an interim connection resource for residents and eventually connect patients to long-term care with a primary care provider in the community.</p> <p>Multiple care management services provided by HIA were also shared with the board members. This includes a staff of peer navigators to provide ECM services, including care coordination, referral to primary care providers, appointment reminders, appointment scheduling for clients, troubleshooting, and problem-solving for medical care concerns. Dr. Jessica Dong also shared that HIA can continue to follow patients with Health Plan of San Mateo (HPSM) health insurance beyond their care at the Navigation Center. Some of the biggest unmet needs identified by HIA were care coordination, which Dr. Jessica Dong highlighted as fragmented and siloed for individuals with lower health literacy. Access to dental care is another unmet need at HIA, with long waiting lists for preventative primary care that can be years long at some clinics. Another concern has been getting patients access to care; she reiterated that this has been a large unresolved problem throughout the health system.</p> <p>Irene Pasma wanted to highlight how HCH/FH has been involved with the Navigation Center. HCH/FH has worked towards building a relationship with the University Of the Pacific for dental services and is deeply involved in getting dental services onsite. Another significant aspect of HCH/FH's involvement has been helping coordinate between numerous health entities within the county, assisting HIA in building connections and establishing relationships with the county. She noted that many services for clients are available offsite, so ensuring that the HIA team has relationships with external county teams is essential. HCH/FH has been involved in data sharing processes and the release of information for the medical center to communicate with HIA and numerous stakeholders. The Center on Homelessness has contracted with HIA and Life Moves, aiming to partner closely with them to align both housing and health countywide concerns. HCH/FH is also considering program evaluations, what outcomes to measure, and how to value the Navigation Center moving forward.</p> <p>Brian commented that the county does not perform well with individual exits to housing compared to family exits and is interested in improving this number. Robert stated challenges with getting dentists to treat unhoused individuals, and the goal is for the</p>	
--	--	--

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2640 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

	<p>University of the Pacific to be operating at the Navigation Center by mid-September. This provides an opportunity to give visibility to new students coming and working with this unique population, providing an unlimited resource pool of clients.</p> <p>Gabe inquired about the volume of need for dental services and if there are any documented numbers reflecting this need. HCH/FH informed that they recently started collecting this information and will have a better understanding once services become implemented.</p> <p>Jessica shared a story of an older client who had a severe heart and lung condition but hadn't seen a physician in years; she became homeless at 67 years old. Jessica mobilized their care management team and connected the patient with Stanford, stating that peer navigators went to the appointments with her. HIA recognized the support of staff and the Navigation Center in making services possible.</p> <p>Robert shared that there are improvements in retention rates of clients with severe mental health concerns or complex medical issues. The Navigation Center previously didn't have the ability or facility space to manage this type of care, and this is reflected as they drop to the lowest incidence numbers they've ever had. Robert expressed an overwhelming amount of gratitude for the services on site for clients. He reminded that a more rapid diagnosis leads to more time to focus on case management and better housing placement.</p> <p>Irene highlighted the street medicine team, which comes to Maple Street on Monday afternoons to assist with a warm handoff to HIA. There has been deep collaboration with street medicine going out to other locations to help bridge the gap/barrier of access to care. Franks reminded board members that the vision and ultimate goal are integrated healthcare for patients. Street/field medicine didn't have the capacity to provide all the care needed at the Navigation Center, but the incorporation of HIA fills this need. Dr. Jessica Dong mentioned that HIA has limited access to the county's Electronic Health Records (EHR), but they have communication with county health via emails and teams to inquire about patient's records.</p> <p>Roberts inquired about having a dry versus wet facility, and Robert stated that this is not a criterion for entry. Although LifeMoves works towards a harm reduction model and has</p>	
--	---	--

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2640 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

	had a lot of success with getting clients into residential treatments, the Navigation Center's main goal is to provide support and aid to clients while encouraging their transition to a more permanent situation.	
E. Business Agenda		
1. Approve final Service Area Competition (SAC) application	Under the board bylaws, it is the board's authority and responsibility to set the scope and availability of services to be delivered by the HCH/FH program. HCH/FH asked the board to approve the SAC application preliminarily at the previous board meeting, and now the application has been submitted and requires formal approval. This application is available to the board in the board packet for this month.	MOVED by Suzanne Moore SECONDED by Steve Kraft APPROVED by all members.
2. Approve the Creation of a Board Ad-Hoc Committee on Program Staffing and Staffing Structure	As the board is now aware, there is a forthcoming staff change, and Jim reminded the board of frequent staff turnover in the past 17 months. Jim requested that the board assemble an ad-hoc committee, not subject to the Brown Act, to discuss the possibility of creating a staff structure that promotes longer-term staff retention. Jim proposed the implementation of ways to establish an employment ladder within the program so that individuals can be promoted within HCH/FH. This approach is important as staff turnover has mainly resulted from individuals advancing out of their current roles. Jim encouraged the board to consider alternative methods for staff to advance within HCH/FH. He asked them to contemplate what the staffing should look like moving forward and what the ideal HCH/FH structure should be in the future. Jim pointed out that HCH/FH has experienced the most success in hiring during the spring. However, another option is to hire a staff member who works out of class (WOC) or contract someone externally. Jim seeks advice from board members on what they believe would be the best approach for the work process. He proposed that up to six board members could volunteer to be part of this ad-hoc committee.	MOVED by Janet Schmidt SECONDED by Suzanne Moore APPROVED by all members.
F. Reporting and Discussion Agenda		
1. Farmworker patients as a Board member	Jim Beaumont: Jim reminded the board that this topic had been discussed in the previous meeting and had been formally added to the agenda to advance this agenda item. He emphasized that this is a longstanding issue, and there has been an extensive effort to ensure farmworker representation on the board. HRSA advocates for a 50/50 representation, and Jim recognized that it presents a challenge during board meetings. HCH/FH aims to enhance the visibility of farmworkers at these meetings. The next board meeting is scheduled for Half Moon Bay, and the goal is not only to have a farmworker present but also to generate	

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2640 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

	<p>greater attendance. Jim noted that farmworkers or their family members are welcome to speak at the board meetings, and Robert reminded the board of the progress made by inviting individuals with experience in the farmworker community to speak at these meetings.</p> <p>Anessa mentioned the 2023 Healthcare for the Homeless conference in Baltimore, MD, which has a lived experience advisory council that allows farmworkers to rotate into the council throughout the year. Tayischa emphasized the importance of engaging individuals with lived experience when the opportunity arises, expressing a desire for unhoused representation at today's meeting.</p> <p>Jim suggested that even when the board meets at Coastside, efforts can be made to invite people to share their experiences. Amanda mentioned that people from other FQHCs offer stipends to incentivize attendance at meetings, and Jim agreed that providing transportation and childcare support would be feasible. Victoria discussed her communication with farmworker representation (Belinda) and their willingness to meet with the board during after-hours, lunch hours, or whenever they are available. Robert expressed his enjoyment of attending the farmworker summit to directly hear from farmworkers and stated that it was informative to hear their perspectives at the board meeting.</p> <p>Jim recommended adding this topic to the agenda for the next meeting to continue the discussion, encouraging as many members of the public to attend the next board meeting as possible. Janet asked if there are farmworkers with health conditions who would be able to attend a board meeting since they may not be able to work full time. She emphasized that this would also address the health component of the issue.</p>	
2. Navigation Center Tour	Meeting formally adjourned at 11:30am to commence the tour of the Navigation Center hosted by Robert Moltzen.	
G. Adjournment	<p>Future Meeting:</p> <p>September 14th, 2023, 10am-12pm at Half Moon Bay Library Address: 620 Correas St, Half Moon Bay, CA 94019</p>	The meeting adjourned at 11:30am.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2640 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>

Navigation Center Overview

HCH/FH Board 8/10/2023

Minutes

LifeMoves

Robert Moltzen, Program Director

On-site services

- ▶ Housing, employment, and benefits assistance
- ▶ Food Program (i.e. hot lunch)
- ▶ Garden/Planters
- ▶ Pets and Animal Control
- ▶ Contingency Management/El Centro
- ▶ Doctoral and MSW interns
- ▶ Contracted beds

Minutes



Healthcare in Action

A MEMBER ORGANIZATION OF SCAN

San Mateo County Navigation Center

Jessica Dong, MD, MBA
Healthcare in Action, Lead Physician Primary Care

Riddhi Joshi
Care Management Supervisor

An Intro to Healthcare In Action



▶ **Mission & Vision:** provide high quality holistic healthcare to people experiencing homelessness

▶ **Who is Eligible?** All Navigation Center clients

Medical Services

Including but not limited to:

- **Urgent care:** injuries, wounds, rashes, cold/flu/COVID-19, vomiting/diarrhea, ear aches, urinary tract infections
- **Chronic conditions:** high blood pressure, diabetes, heart and lung disease
- **Prevention:** cancer screenings, pap smears, STD testing, TB testing
- **Mental health:** depression, anxiety, PTSD, schizophrenia, bipolar
- **Substance use:** medication assisted treatment, referrals to counseling/rehab



Healthcare Navigation (ECM) Services

We are an HPSM-contracted Enhanced Care Management (ECM) provider

Services include:

- Help scheduling appointments with primary care, specialist, and mental health providers
- Transportation to appointments
- Medication assistance
- Medi-Cal/health insurance navigation
- Coordination with housing, benefits, and employment navigators

Provided for all clients as needed on site.

ECM services will continue off-site for ECM-eligible clients.



Meet the Team!

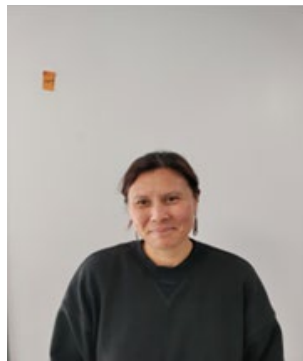
Clinical Team



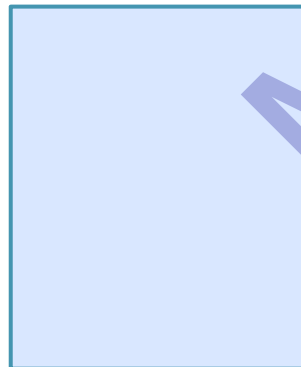
Jessica Dong, MD MBA
Lead Physician



Rae Wiest, FNP-C
Nurse Practitioner



Dianne Georgetti
Nurse Practitioner



Samantha Rodriguez
Clinical Support Partner
(Starting soon!)

Care Navigation Team



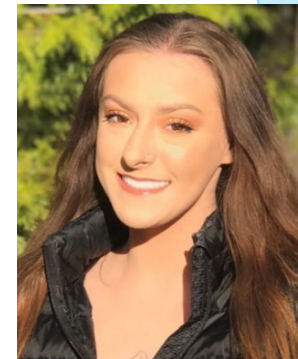
Riddhi Joshi
Care Management Supervisor



Julianna Diggs
Care Navigator



Candice Muntz
Care Navigator



Adrianna Armanino
Care Navigator

Availability and Contact Information

Clinic Office Hours:

- ▶ Monday: 1:00-4:00pm
- ▶ Tues, Wed, Thu: 9:00am-4:00pm
- ▶ Friday: 9:00am-12:00pm
- ▶ Some Saturday mornings and evenings TBD (will post availability on clinic door)

Care Navigators

- ▶ Monday-Friday 8:00am-4:00pm

- ▶ 24/7 patient line: 650-442-1569
- ▶ Services available in Spanish and other languages
- ▶ Message us on County Teams!
- ▶ E-mail:

jdong@healthcareinaction.org / p_jdong@smcgov.org

rjoshi@healthcareinaction.org / p_rjoshi@smcgov.org

rwiest@healthcareinaction.org / p_rwiest@smcgov.org

dgeorgetti@healthcareinaction.org / c_dgeorgetti@smcgov.org

aarmanino@healthcareinaction.org / p_aarmanino@smcgov.org

cmuntz@healthcareinaction.org / p_cmuntz-cain@smcgov.org

Jdiggs@healthcareinaction.org / county email coming soon!

Healthcare for the Homeless/Farmworker Health Role & Support

- Writing grants and funding University of the Pacific dental work
- Coordinating among Health providers and helping HIA build relationships
- Developing release of information and data sharing processes
- Working closely with Center on Homelessness for cross-county alignment
- Presenting at county meetings
- Program Evaluation

Providers & Their Services at the Navigation Center

On Site Full Time

- LifeMoves
 - Case management
 - Benefits assistance
 - Employment assistance
 - Housing assistance
 - LVN
 - Outreach Team
- Healthcare in Action
 - Medical Care
 - Behavioral Health
 - Care Coordination
- El Centro
 - Group and 1:1 counseling sessions
 - Outpatient AOD services
- University of the Pacific
 - Dental care

On Site Part Time

- Behavioral Health
 - BHRS MAT
 - BHRS ARM
 - BHRS HCH and HEAL
 - Hospitals and Institutions
 - Doctoral and MSW interns
- Benefits Assistance
 - Economic Self Sufficiency (H.S.A)
- Bridges to Wellness/ECM
- Coordinated Entry
- LifeMoves Education Department

Off Site Partners*

- Behavioral Health
 - BHRS Regional Clinics
 - BHRS SUD & Residential Treatment Programs
 - BHRS Housing Program
 - BHRS Full Service Partnerships (FSP)
 - BAART Clinic
- Medical & Benefits Assistance
 - San Mateo Medical Center
 - San Mateo County Street Medicine/Mobile Clinic
 - San Mateo County Health Coverage Unit (HCU)
- Outreach
 - Redwood City Outreach Hub
- Core Service Agencies
- Service Connect
- Jail (Sheriff/Correctional Health Services)
- Veteran's Administration

*Not comprehensive

Tab 2
Contracts and MOUs
update



TO: Co-Applicant Board Finance Sub-Committee, San Mateo County Health Care for the Homeless/ Farmworker Health (HCH/FH) Program

FROM: Meron Asfaw, Community Program Coordinator

DATE: September 14th, 2023

SUBJECT: HCH/FH Program Contractors and MOUs Status Update - August 2023

I am writing to provide you with a comprehensive update on the status of the contractors and Memoranda of Understanding (MOUs) associated with the HCH/FH program for the month of August 2023. The HCH/FH program has entered into contractual agreements with several County departments and community-based organizations to deliver primary care, behavioral health, enabling, and dental services to individuals experiencing homelessness, farmworkers, and their dependents. Please find below a detailed description of each contractor's status update for August 2023:

1. Abode Services:

- Abode is actively enrolling clients into the program and remains on course to meet the contract metrics. However, a challenge has arisen concerning the New Patient Connect Center (NPCC), which currently has a waiting list for new patients, posing an obstacle for referrals to SMMC. HCH/FH staff is diligently investigating this issue with the aim of finding a resolution to benefit our two priority populations.
- A meeting between HCH/FH staff and Abode took place this month to discuss the financial utilization of the contract. Presently, Abode is utilizing 33% of the contract, and discussions regarding support from HCH/FH during contract renewal have been initiated. Abode has committed to providing a revised budget in due course.

2. Ayudando Latinos a Soñar (ALAS):

- ALAS is actively conducting field education and offering medical care coordination for farmworkers in Half Moon Bay.
- ALAS has also initiated the provision of mental health services and other support services on the Express Bus. The HCH/FH team has initiated discussions with ALAS to explore leveraging the bus for telehealth services. HCH/FH's clinical liaison will be present on the bus to assess the feasibility of providing telehealth services.

3. Behavioral Health & Recovery Services (BHRS):

- No updates



4. LifeMoves:

- No updates

5. Public Health Policy & Planning (PHPP):

- No updates

6. Puente:

- Puente played a pivotal role in organizing a focus group as part of our strategic planning efforts, aimed at gaining insights into the experiences of farmworkers.

7. Sonrisas:

- Sonrisas has been providing dental services initially at Puente but had to relocate to the La Honda Puente's office due to space constraints.
- They encountered Wi-Fi issues at the new location; however, these issues have since been resolved, and dental services are continuing uninterrupted.

8. Saturday Dental Clinic at Coastside Clinic:

- The Saturday dental clinic is experiencing a high demand, resulting in a waiting list for appointments. The dental team is in the process of hiring additional staff to meet this demand.
- Currently, there is a nine-spot availability for patients every month, with plans to hire another dentist and increase the number of Saturdays to expand dental service access.

In the coming months, HCH/FH will commence its annual site visits to the contractors. These visits will offer an opportunity to engage with staff, review client files, ensure file consistency with monthly submissions, and verify contract compliance and accurate invoicing records.

Tab 3
Budget and Finance
Report



SAN MATEO COUNTY HEALTH

**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: September 14, 2023

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET and FINANCIAL REPORT

The initial expenditure report for August 2023 shows grant expenditures of \$181,819. Recognizing that fiscal is still closing the books for the month as this was run, we expect the final total for the month to be \$200-250,000, which is about on target for this point in the year. Overall, through eight months (66.7%) of the year, we estimate that actual expenditures are \$2,400,000 to date.

Based on current data, we anticipate finishing the grant year with approximately \$3,700,000 in total grant expenditures, reflecting a spend down of our previous unexpended funds by about 60%, and an unexpended fund balance to request as carryover into next year of around \$750,000.

Attachment:

- GY 2023 Summary Grant Expenditure Report Through 08/31/23



GRANT YEAR 2023

August \$\$

Details for budget estimates	Budgeted [SF-424]		To Date (08/31/23)	Projection for end of year	Projected for GY 2024
EXPENDITURES					
<u>Salaries</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	721,000	54,470	479,305	735,000	798,375
<u>Benefits</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	270,000	17,329	189,973	295,000	330,000
<u>Travel</u>					
National Conferences (2500*8)	15,000	2,395	17,164	26,000	35,000
Regional Conferences (1000*5)	5,000			5,000	10,000
Local Travel	1,500			500	1,000
Taxis	1,000		187	500	500
Van & vehicle usage	1,500		311	1,000	1,500
	24,000		17,662	33,000	48,000
<u>Supplies</u>					
Office Supplies, misc. Small Funding Requests	10,000		132	5,000	10,000
	10,000		132	5,000	10,000
<u>Contractual</u>					
2022 Contracts			27,691	27,691	
2022 MOUs			412,500	412,500	
Current 2023 MOUs	1,241,000		602,230	1,241,000	1,200,000
Current 2023 contracts	865,979	97,313	586,464	875,000	825,000
---unallocated---/other contracts					
	2,106,979		1,628,885	2,556,191	2,025,000
<u>Other</u>					
Consultants/grant writer	40,000		50,403	65,000	25,000
IT/Telcom	4,200	10,312	17,988	15,000	30,000
New Automation				0	-
Memberships	2,000		2,875	7,500	5,000
Training	5,000		495	5,000	20,000
Misc			1,342	1,500	1,500
	51,200		73,103	94,000	81,500
TOTAL	3,183,179	181,819	2,389,060	3,718,191	3,292,875
GRANT REVENUE					
Available Base Grant	2,858,632		2,858,632	2,858,632	2,858,632
Prior Year Unexpended to Carryover	1,626,391		1,626,391	1,626,391 estimate	
Other					766,832 carryover
HCH/FH PROGRAM TOTAL	4,485,023		4,485,023	4,485,023	3,625,464
BALANCE	1,301,844	Available	2,095,963	766,832	332,589
			Current Estimate	Projected	based on est. grant of \$2,858,632
<u>Non-Grant Expenditures</u>					
Salary Overage	13,750	1,600	16,040	35,000	45,000
Health Coverage	57,000	6,969	47,798	70,000	90,000
base grant prep	60,000		22,658	45,000	
food	2,500			2,500	2,500
incentives/gift cards	1,000		288	1,000	1,500
	134,250		86,784	153,500	139,000
TOTAL EXPENDITURES	3,317,429	190,388	2,475,844	3,871,691	NEXT YEAR 3,431,875

Tab 4
Quality Improvement/
Quality Assurance
Updates



DATE: September 14th, 2023

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Frank Trinh, Medical Director HCH/FH Program
Alejandra Alvarado, Clinical Services Coordinator HCH/FH Program

SUBJECT: QI/QA COMMITTEE REPORT

- **HCH/FH QI/QA Committee Meeting- Q2 Clinical Quality Metrics**
 - After working with the BI team to retrieve available reports, the 2023 Clinical Quality Metrics Q2 data is available and under review. As the analysis is finalized, the clinical quality metrics data will be reported when the QI/QA Committee meets in September.
- **IPV Safety Cards**
 - HCH/FH will be distributing Interpersonal Violence Safety Cards to people in the farmworker community. These business card-sized resources will include national and local phone numbers for support and will be provided to HCH/FH partners for discreet distribution.
- **Puente Focus Group**
 - HCH/FH met with a farmworker focus group hosted by Puente to learn more about their patient experience coming into clinics, barriers in access to care, and the type of services they would like to receive. This feedback will help shape the final Needs Assessment report and guide HCH/FH towards program initiatives that should be prioritized in the future.

Tab 5
HCH/FH's Director
Report



DATE: September 14, 2023

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont Director, HCH/FH Program

SUBJECT: DIRECTOR'S REPORT & PROGRAM CALENDAR

Program activity update since the August 10, 2023, Co-Applicant Board meeting,

The Program Needs Assessment is nearing final completion, and the finished report should be available for the Board at the October Board meeting.

Likewise, the Program's Strategic Planning effort continues to move forward as stakeholder meetings are almost fully complete and the recommended plan is still anticipated to come to the Board at the November Board meeting.

Program continues to move forward with creating dental service availability at the County's new Navigation Center. At this week's meeting, the agreement with Sequoia Healthcare District to provide \$450,000 of financial support across the next five years for this effort was approved by the Board of Supervisors. The actual agreement with University of Pacific to provide the services is scheduled for Board of Supervisor's approval at their September 26th meeting. We are hoping for services to begin by the end of the year. Program is also continuing to work toward other funding support and the possibilities of bringing other health & medical services to the Navigation Center site.

On September 1st we received a Notice of Award from HRSA for \$25,998 for HRSA's expanded COVID Vaccine Program, Bridges Access Program intended to support access to COVID supplies as HRSA closes down its direct vaccine support program, as well as therapeutics, testing, and resources to support ongoing vaccination efforts. Program is working to understand the requirements for this funding and are looking to approach our partners on their needs for support in this area.

Seven Day Update

ATTACHED:

- Program Calendar





**2023 Calendar - County of San Mateo Health Care for the Homeless
 & Farmworker Health (HCH/FH) Program**

Board meetings are in-person on the 2nd Thursday of the Month 10am-12pm

Month	Events
January	<ul style="list-style-type: none"> HCH/FH Board's first meeting of the year HCH/FH Board will vote on new time change for the board meeting
February	<ul style="list-style-type: none"> Initial UDS Submission: February 15, 2023 2023 Western Forum for Migrant and Community Health, February 14-16, Long Beach, CA. https://www.nwrpca.org/events/event_details.asp?legacy=1&id=1670924
March	<ul style="list-style-type: none"> HCH/FH Board will return to an in-person meeting. Location: SMMC Education Room 2 Sliding Fee Discount Scale (SFDS)-Approve
April	<ul style="list-style-type: none"> East Coast Migrant Health Stream, Orlando FLA; sponsored by North Carolina Comm Health Center Assoc. April 5-7 Midwest Stream Forum on Agricultural Worker Health, Austin, TX; sponsored by National Center for Farmworker Health, April 24-26 SMMC Annual Audit – Approve In-person meeting location: County Building Room 101 455 County Center Redwood City, CA 94063
May	<ul style="list-style-type: none"> 2023 National Conference for Agricultural Worker Health, Seattle WA; sponsored by National Association of Community Health Centers (NACHC), May 2-4. National Health Care for the Homeless Conference and Policy Symposium, May 15-18, Baltimore, Maryland https://nhchc.org/trainings/conferences/
June	<ul style="list-style-type: none"> Services/Locations Form 5A/5B – Approve In-person meeting location: Half Moon Bay Library 620 Correas St, Half Moon Bay, CA 94019 (Half Moon Bay Library)
July	<ul style="list-style-type: none"> In-person meeting location: 264 Harbor Blvd., Bldg. A Belmont, CA 94002 (Department of Housing, Venus Room) Approving policy and procedures Approving SAC application
August	<ul style="list-style-type: none"> Meeting location: Navigation Center
September	<ul style="list-style-type: none"> Program Director Annual Review Meeting location: Half Moon Bay Library
October	<ul style="list-style-type: none"> Meeting location: Navigation Center
November	<ul style="list-style-type: none"> Strategic Plan Target Overview Meeting location: County Building Room 101 455 County Center Redwood City, CA 94063
December	<ul style="list-style-type: none"> Board Chair/Vice Chair Elections Meeting location: County Building Room 101 455 County Center Redwood City, CA 94063

BOARD ANNUAL CALENDAR	
Project	Timeframe
UDS Submission – Review	Spring
SMMC Annual Audit – Approve	April/May
Services/Locations Form 5A/5B – Approve	June/July
Budget Renewal - Approve	July/Sept (program)– December/January (grant)
Annual Conflict of Interest Statement	October (and during new appointments)
Annual QI/QA Plan – Approve	Winter
Board Chair/Vice Chair Elections	November/December
Program Director Annual Review	Fall/Spring
Sliding Fee Discount Scale (SFDS)	Spring
Strategic Plan Target Overview	November