

HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

Co-Applicant Board Meeting Agenda

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+ 1 628-212-0105 ID: 562 834 360#

January 12th, 2023 9:00am - 11:00am

A. CALL TO ORDER & ROLL CALL	Robert Anderson	9:00am
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B. PUBLIC COMMENT 9:05am

Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.

C. ACTION TO SET THE AGENDA & CONSENT AGENDA Robert Anderson 9:10am

1. Approve meeting minutes from December 8, 2022 Board Meeting	Tab 1
2. Adopt a resolution finding that, because of the continuing COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health or safety of attendees.	Tab 2
3. Contracts & MOUs update	Tab 3
4. Budget and Finance Report	Tab 4

D. COMMUNITY ANNOUNCEMENTS / GUEST SPEAKER 9:15am

Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.

1. Community Updates	Board members
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E. BUSINESS AGENDA 9:30am

1. Request to approve changing HCH/FH Board meeting logistics	Tab 5
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F. REPORTING & DISCUSSION AGENDA

1. Contractor Spotlight: Saturday Dental Clinic	Meron Asfaw & Raul Ramirez	9:45am
2. Looking ahead 2023: Board member's feedback	Irene Pasma	10:15am
3. Board Participation in Subcommittee	Gozel Kulieva	10:40am
4. HCH/FH Director's Report	Jim Beaumont	10:50am Tab 6

G. ADJOURNMENT 11:00am

Future meeting: February 9, 2023 9am-11am

TAB 1
Meeting
Minutes



**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)
 Co-Applicant Board Meeting Minutes (December 8, 2022) Teams Meeting**

Co-Applicant Board Members Present	County Staff Present	Members of the Public	Absent Board Members/Staff
Robert Anderson, Chair Victoria Sanchez De Alba, Vice Chair Steve Kraft Francine Serafin Dickson Judith Guerrero Tayischa Deldridge Steve Carey Suzanne Moore Janet Schmidt Gabe Garcia Jim Beaumont, HCH/FH Program Director (Ex-Officio)	Gozel Kulieva, Management Analyst Irene Pasma, Planning & Implementation Coordinator Meron Asfaw, Community Program Coordinator Amanda Hing Hernandez, HCH/FH Clinical Liaison Nicolas Saenz, Deputy County Attorney	Victoria Asfour, San Mateo Police Department David Johnson, San Mateo Police Department Theresa Cossman, Abode Services Nakema Granger, Abode Services Jeremiah Williams, Abode Services Maricela Zavala, Puente de la Costa Sur Ophelie Vico, Puente de la Costa Sur	Kapil Chopra, HCH/FH Behavioral Health Director Frank Trinh, HCH/FH Medical Director Brian Greenberg Tony Serrano Eric DeBode

Agenda Items	Discussions / Recommendations	Action items
A. Call to order	Robert Anderson called the meeting to order at 9:02am and did a roll call.	
B. Public comment	None.	
C. Action to set the agenda and consent agenda	Items on the consent agenda: <ul style="list-style-type: none"> • Approve meeting minutes from November 2022, Board Meeting • Adopt a resolution finding that, because of the continuing COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health or safety of attendees. • Budget & Finance Report • Contracts & MOUs update • Quality Improvement/Quality Assurance Memo 	Request to approve the Consent Agenda was <u>MOVED</u> by Suzanne Moore and <u>SECONDED</u> by Steve Carey. APPROVED by all Board members present.

<p>D. Community announcements / Guest speaker</p> <p>1. Community updates</p>	<p>Suzanne Moore</p> <p>Suzanne Moore shared the Legal Aid data with staff on the increased rate of evictions and increased rate of requests to the county CORE agencies since the end of the COVID eviction moratorium. The report is attached with this minute. Suzanne mentioned that she would attempt to get monthly updates from Legal Aid and ask the board if it is possible to get a monthly report from CES of the number of requests compared to pre-Covid to confirm a correlation of these trends to make recommendations for the prevention of homelessness.</p> <p>Suzanne also reviewed the newly released Housing Element for the unincorporated county, including North Fair Oaks and Coastside. Suzanne recommended sending a board remark to the county outlining the following:</p> <ul style="list-style-type: none"> - Ordinances for anti-displacement until housing at all levels of affordability becomes available, - Ordinance to preserve existing low-income housing, - Prioritization of below-market-rate housing that remains low-income in perpetuity. <p>Suzanne also congratulated the new Farmworker Advisory Commission and one of its commissioners Judith Guerrero.</p> <p>Suzanne provided an update on incidents of intolerance against LGBTQ and homeless communities in the Pacific, for which the Pacific Collaborative is preparing a response. Suzanne asked the board members and staff to share recommendations, suggestions, and best practices on for further outreach and literature review.</p> <p>Robert Anderson</p> <p>Robert Anderson provided an update on the deaths of two farmworkers drowned in the pond. The sheriff office investigated and ruled that the death is accidental. Cal OSHA opened a case and supervisor Horsley made phone calls and stayed on top of it.</p>	
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Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2640 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhf-board>

<p>2. San Mateo Police Department</p>	<p>Victoria Asfour, Homeless Outreach Coordinator and David Johnson, Outreach Coordinator, City of San Mateo Police Department presented to the board about their work working with the homeless community in the county. Up on getting a dispatched call, the team will go and meet the client and identify resources and needs. The team takes a holistic approach for different clients. Victoria mentioned that there is not one solution for all clients. The Homeless Outreach Coordinator Considering the many needs of the homeless population, David recommended adding a behavioral health provider as part of the team.</p>	
<p>E. Business Agenda</p>	<p>None</p>	
<p>F. Reporting & Discussion Agenda</p> <p>1. HCH/FH Director's Report</p>	<p>Jim Beaumont presented November 2022 budget and finance report. The program received a notification from HRSA of the continuation of the grant award for 2023 (\$2,858,632), which should be the last of program's current award's Non-Competing Continuations. The program is expecting Service Area Competition (SAC) to be released in late spring 2023 for the 2024 grant year.</p> <p>Jim Beaumont shared that HRSA has announced a \$350 million funding package for Expanding COVID vaccination. Allocation to each health center</p>	

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	<p>grantee will be formula-based. The program anticipates an additional \$200,000 in funding.</p> <p>HCH/FH continues to be in touch with Health Administration on the planning for clinical medical and dental care to be provided at the County's new Navigation Center. The Program has concerns about ownership of the patients, their data for reporting purposes and the Program's responsibilities for the patient care vis-à-vis our grant requirements.</p> <p>We have completed our original interviews with the referred candidates for the HCH/FH Clinical Coordinator position and are currently checking references. We hope to offer this week and have a start date by mid-December. The candidate pool was solid, and we are very interested in those we have chosen as finalist</p>	
<p>2. Contractor Spotlight: Abode Services</p>	<p>Theresa Cossman and Nakema Granger gave a presentation about Abode Services, which is contracted with the HCHF program to provide medical care coordination for newly housed individuals. Eligible clients are:</p> <ol style="list-style-type: none"> 1. Clients about to move or have moved into more stable housing within the past 90 days. 2. Clients who are not already receiving wraparound services. 3. Clients moving to a location within San Mateo County. 4. Clients willing to receive medical care coordination. <p>Referring agencies can refer potential clients to Abode services via smcompliance@abodeservices.org</p>	
<p>3. Brown Act Change Discussion</p>	<p>Meron Asfaw presented the survey monkey results that staff sent out on November 22/2022, regarding meeting preferences for in-person board meetings beginning in March 2023. The board reviewed the results and discussed the times and the place for in-person meetings. At the January Board meeting, the board will vote on the proposed time change, which will begin in March 2023. The proposed time change will be on the</p>	

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	business agenda item for the January meeting for the Board to vote on the proposed time change.	
4. Reflecting on 2022 and looking ahead 2023: Board member's feedback	<p>Meron Asfaw & Irene Pasma led a year-end reflection conversation on Board meetings that worked well and need improvement with the board meetings. The board highlighted the things that worked well:</p> <ul style="list-style-type: none"> • Staff organization and quality of work. • Contractor spotlights that provided a detailed overview of the program's work. • The board chair's great skills at keeping the meeting on track. <p>The board recommended not having overly full agendas in future meetings to allow time for detailed discussions. The board did not have enough time to discuss on looking ahead of 2023. Looking ahead 2023 will be on the next meeting agenda for further discussion.</p>	This item will be discussed at the January HCH/FH Board meeting.
G. Adjournment	Meeting was adjourned at 11:00 am. The next HCH/FH Board meeting is scheduled for January 12 th 2023.	

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Data on Unlawful detainers (evictions)

San Mateo County Legal Aid has helped with the following number of eviction lawsuits in the past 6 months:

The number of Unlawful Detainers per month:

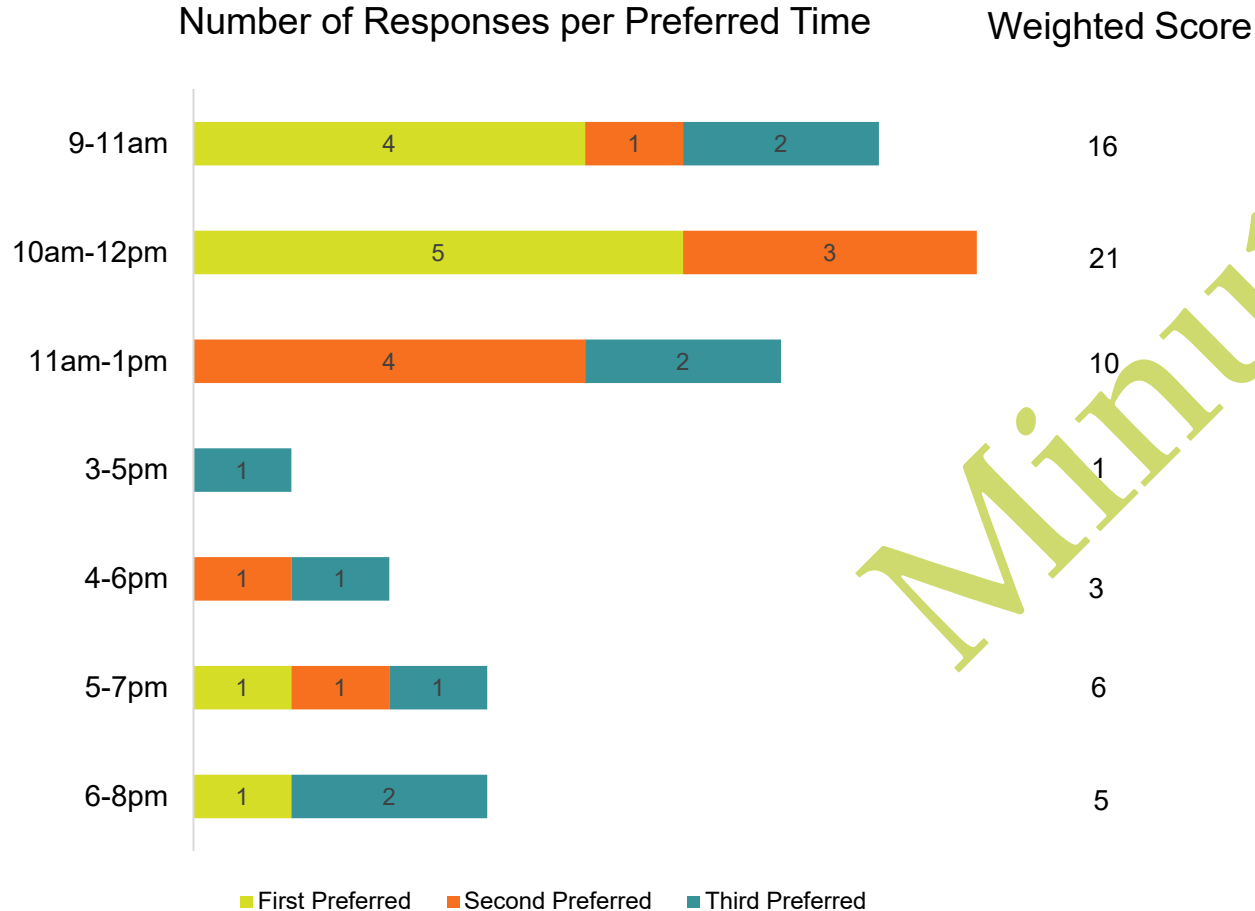
June	29 (before lift of COVID eviction moratorium)
July	41
August	49
September	35
October	42
November	50

Community Legal Aid Services of East Palo

And here are some telling (Pre-COVID) **June-Sept 2019 vs. June-Sept 2022** comparisons from CLSEPA:

- 1) eviction cases that we opened (includes Three Day Notices, Unlawful Detainer Answers, and Unlawful Detainer Mandatory Settlement Conferences): **we opened 60%+ more cases** in the same time period in 2022 vs. 2019
- 2) Eviction Notice intakes: We received **about 5 times as many eviction notice** intakes in the same time period in 2022 vs. 2019 - the biggest jump by far was in Three Day non-payment notices.
- 3) Rental Assistance applications processed: **We processed about 2 times as many rental assistance applications** in the same time period in 2022 vs. 2019

Board Meeting Time Survey Results



- Many Board members who highly preferred morning times said they are either “very likely” or “somewhat likely” to join an evening meeting.
- However, two Board members who preferred mornings said they are not at all likely to join an evening time.



Additional Comments

1.If there is a way that meeting times could avoid rush-hour traffic, that would be ideal.

2.What % of pts are Farmworkers? This should drive how many times we meet on the Coast.

3. The timing of the meeting for me also depends on the location. How long to drive to and from the meeting? I liked SMMC.

4. We should make very effort to include agricultural field workers in this board.

Is there a reason why we meet every month based on contract expectations? Maybe we should meet less frequently and always on the coast.

5. If it really drives attendance from a more diverse group of coastside stakeholders, I'm open to whatever works



Suggestions for Location

1. It might be possible that the Pacifica Community Center has space. We would need to confirm the date.

2. Sequoia Wellness Center

3. Sobrato Center

4. Congregations

5. Senior Centers

6. Half Moon Bay (HMB) Library

7. LifeMoves Admin offices, 181 Constitution

Minutes





Minutes

ABODE SERVICES

**Healthcare for the Homeless
Farmworker Health**

What is HCH?

Medical Care Coordination for Newly Housed Individuals

What is the service?

An Abode Services wellness specialist supports newly housed individuals for up to 12 months after leaving homelessness, helping those individuals get connected and/or stay connected to healthcare services in San Mateo, including medical, dental, and behavioral healthcare.

WHY HCH?

- Better health helps participant maintain housing.
- Better health will enable participant to stay employed.
- Better health will help us live a quality life.
- The transition between homelessness and being housed can be challenging and uncertain, leading to stress, anxiety, and other mental health issues.

Maintaining healthcare will help participant to navigate through this transition!

Newly housed (formerly homeless) contend with competing priorities, such as securing food and income to not lose their home that they've worked so hard to have. This frequently takes precedence over health care. The goal of our wellness specialist is to assist them with prioritizing their health.

Minutes

Who is eligible?

Individuals who currently reside in a shelter or unsheltered individuals who meet ALL the following requirements:

1. Are about to move or have moved into more stable housing within the past 90 days.
2. Are **not** already **receiving wraparound services**.
3. Are moving to a location within San Mateo County.
4. Are willing to receive medical care coordination.

Could be particularly well-suited for more medically complex clients, both adults and families.

NOTE: Preferred clients are those who are eligible to become patients of San Mateo Medical Center or Behavioral Health Recovery Services.

What might make a client ineligible?

1. A client who is receiving a permanent supportive housing voucher or Rapid Re-Housing, in which case they should already be receiving supportive services.
2. A client who has private health insurance.

NOTE: Each client's eligibility will be reviewed on a case-by case basis.

When is the right time to refer a client to Abode?

Several weeks before the client is scheduled to leave shelter or unsheltered homelessness so that the current case manager can discuss the client with Abode, and the Abode wellness specialist can meet the client and begin building rapport.

IF a client has recently been housed within 90 days please contact us as we are reviewing these referrals on a case by case basis.

Finding & Identifying Referrals

In person outreach to CORE agencies

In person outreach to shelters

Electronic outreach Emails and phone calls to case managers throughout San Mateo County
Providing referral form and explanation of services.

Minutes

How do I refer a potential client to Abode?

Complete the Abode care coordination referral form and email to:

smcompliance@abodeservices.org

Minutes

IF YOU AREN'T SURE ABOUT A REFERRAL, IT'S WORTH THE ASK!

Each client's eligibility will be reviewed on a case-by case basis.

Any questions please contact

Theresa at tcrossman@abodeservices.org

Nakema at Ngranger@abodeservices.org

**Text from a
happy client!**

Ok great 😊😊



Thank you again for everything and giving me these great services that I didn't know about.

No problem. You are so welcome I'm here too assisting you with bettering your health

I see and I really really appreciate it from the bottom of my heart thank you so much for everything. You are so caring and caring about your clients and I really see that and need that too 😊😊



TAB 2
COVID-19
Emergency
Continuation

RESOLUTION NO.

RESOLUTION FINDING THAT THE COVID-19 PANDEMIC STATE OF EMERGENCY CONTINUES TO PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES AND THAT IT CONTINUES TO DIRECTLY IMPACT THE ABILITY OF THE HEALTHCARE FOR THE HOMELESS & FARMWORKER HEALTH (HCH/FH) PROGRAM CO-APPLICANT BOARD TO MEET SAFELY IN PERSON

WHEREAS, on March 4, 2020, pursuant to Section 8550, *et seq.*, of the California Government Code, Governor Newsom proclaimed a state of emergency related to the COVID-19 novel coronavirus and, subsequently, the San Mateo County Board of Supervisors declared a local emergency related to COVID-19, and the proclamation by the Governor and the declaration by the Board of Supervisors remains in effect; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions in the California Open Meeting Law, codified at Government Code section 54950, *et seq.* (the “Brown Act”), related to teleconferencing by local agency legislative bodies, provided that certain requirements were met and followed; and

WHEREAS, on June 11, 2021, the Governor issued Executive Order N-08-21, which extended certain provisions of Executive Order N-29-20 that waive otherwise-applicable Brown Act requirements related to remote/teleconference meetings by local agency legislative bodies through September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361, which provides that a local agency legislative body may continue to meet remotely without complying with otherwise-applicable requirements in the Brown Act related to

remote/teleconference meetings by local agency legislative bodies, provided that a state of emergency has been declared, and the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and provided that the legislative body makes such finding at least every thirty days during the term of the declared state of emergency; and,

WHEREAS, at its meeting of October 14, 2021, the HCH/FH Co-Applicant Board adopted a resolution, wherein this Board found, among other things, that as a result of the continuing COVID-19 state of emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, if this Board determines that it is appropriate to continue meeting remotely pursuant to the provisions of AB 361, then at least every 30 days after making the initial findings set forth in the resolution adopted by this Board on October 14, 2021, this Board must reconsider the circumstances of the state of emergency and find that the state of emergency continues to impact the ability of members of this Board to meet safely in person.

WHEREAS, the HCH/FH Co-Applicant Board has reconsidered the circumstances of the state of emergency and finds that the state of emergency continues to impact the ability of members of the HCH/FH Co-Applicant Board to meet in person because there is a continuing threat of COVID-19 to the community, and because Board meetings have characteristics that give rise to risks to health and safety of meeting participants (such as the increased mixing associated with bringing together people from across the community, the need to enable those who are

immunocompromised or unvaccinated to be able to safely continue to participate fully in public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with vaccination and other safety recommendations at such meetings); and

WHEREAS, the California Department of Public Health (“CDPH”) and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, that it may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and,

WHEREAS, the HCH/FH Co-Applicant Board has an important interest in protecting the health, safety and welfare of those who participate in its meetings; and,

WHEREAS, the HCH/FH Co-Applicant Board typically meets in-person in public buildings, most often in medical facilities, such that increasing the number of people present in those buildings may impair the safety of the occupants; and

WHEREAS, in the interest of public health and safety, as affected by the state of emergency caused by the spread of COVID-19, the HCH/FH Co-Applicant Board finds that this state of emergency continues to directly impact the ability of members of this Board to meet safely in person and that meeting in person would present imminent risks to the health or safety of attendees, and the Board will therefore invoke the provisions of AB 361 related to teleconferencing for meetings of the HCH/FH Co-Applicant Board.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that

1. The recitals set forth above are true and correct.
2. The HCH/FH Co-Applicant Board has reconsidered the circumstances of the state of emergency caused by the spread of COVID-19.
3. The HCH/FH Co-Applicant Board finds that the state of emergency caused by the spread of COVID-19 continues to directly impact the ability of members of the Board to meet safely in person.
4. The HCH/FH Co-Applicant Board further finds that meeting in person would present imminent risks to the health or safety of meeting attendees and directs staff to continue to agendize public meetings of the HCH/FH Co- Applicant Board only as online teleconference meetings.
5. Staff is directed to return no later than thirty (30) days after the adoption of this resolution with an item for the HCH/FH Co-Applicant Board to consider making the findings required by AB 361 in order to continue meeting under its provisions.

* * * * *

TAB 3

Contracts and

MOUs Memo



DATE: January 12th, 2023

TO: Co-Applicant Board Finance Sub-Committee, San Mateo County Health Care for the Homeless/ Farmworker Health (HCH/FH) Program

FROM: Meron Asfaw, Community Program Coordinator

SUBJECT: Contracts & MOUs Update

HCH/FH program has several contracts and MOUs with the County departments and community-based organizations to provide primary care, behavioral health, enabling, and dental services for people experiencing homelessness and farmworkers and their dependents. Below is a description of each contractor's status update for December 2022.

Abode Services:

Abode services presented at the December HCH/FH Co-Applicants Board meeting. The Board asked questions to the Abode services regarding program challenges and reasons for underperforming. Abode services explained how the team was robustly conducting outreach to enroll new clients in the program and mentioned how clients already enrolled in wrap-around services have been challenging to enroll in the program. Abode services sent the draft client satisfaction survey to HCH/FH staff for feedback. HCH/FH staff gave input and recommendations on the draft survey. From January 2023, Abode services will measure client satisfaction using the survey. HCH/FH staff met with Abode service in December and discussed program challenges and plans for 2023.

Ayudando Latinos a Soñar (ALAS): No update

Public Health Policy & Planning (PHPP): No update

Behavioral Health & Recovery Services (BHRS): No update

LifeMoves:

LifeMoves team requested pediatric appointment slots for clients with children. HCH/FH coordinated a meeting between LifeMoves and MHPC to discuss and review pediatric appointment requests. LifeMoves and MHPC decided to wait until LifeMoves started receiving more referral requests to open a timeslot.



Puente:

HCH/FH staff met with Puente in December. Below is the summary of the meeting:

1. Contract performance
 - Patient and visit from Jan-Nov 2022

Services	Target	Pt Count	Visit Count
Care Coordination	200	239	Telehealth: 632 In-person: 58 Total: 690
HI Assistance	160	164	Telehealth: 248 In-person: 6 Total: 254
Transportation	250	57	

- The original intent was to provide transportation to clients who go to the coastside Saturday Dental clinic. Now that Sonrisas is providing dental services in Pescadero, Puente's client utilizes the service and does not have to go to the Saturday Dental clinic at Coastside Clinic. For this reason, Puente asked HCH/FH to lower the transportation target number to 100. HCH/FH team will discuss this internally.
2. Data and Reporting Issues
 - Consider adding "Covered California" to the drop-down menu on the spreadsheet (Health Insurance). Adding space for notes to provide further information.
 3. Service Delivery Challenges
 - Puente is fully staffed for next year (2023).
 - Puente is in the process of hiring a new Senior Service Associate.
 - Puente hired one more Promoter.
 4. Emerging Trends/Homeless Status of Farmworkers
 - Aging farmworker population is increasing.
 - Puente served more homeless individuals this year (2022) and was able to refer and connect clients to resources.

Saturday Dental Clinic at Coastside Clinic:

HCH/FH staff developed a survey for Saturday Dental Clinic clients. ALAS administered, collected, and returned the survey to HCH/FH program in December. The Saturday Dental team will review the results. HCH/FH staff will include the summary of the results on the next month's contracts and Mou's update.

Sonrisas:

The Sonrisas agreement to provide weekly dental services in Pescadero ended in December 2022. Supervisor Don Horsley allocated Measure K funding to Sonrisas to continue providing services in Pescadero. The Board of Supervisors approved the funding to continue providing services. HCH/FH is working on the second amendment to the Sonrisas agreement to extend it through the end of 2023.

TAB 4

HCH/FH Program

Director's Budget and

Finance Update



San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: January 12,2023

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont
Director, HCH/FH Program

SUBJECT: HCH/FH PROGRAM BUDGET and FINANCIAL REPORT

Preliminary grant expenditures for the month total about \$143,000, putting our year-to-date expenditures at approximately \$2,300,222. This total does not include expected invoices from our County partners (OHPP, BHRS), which is expected to be substantial, plus other internal County charges. We estimate final total expenditures of expenditure just under \$2,800,000 in claimable expenditures for the year.

This projection will leave us with right around \$818,000 unexpended funding when compared to our total funds for the year. This is about 20% larger than our original budget, resulting primarily from under expenditure in salaries & benefits due to vacancies, and some under expenditure in our contracts & MOUs.

Attachment:

- GY 2022 Summary Grant Expenditure Report Through 12/31/22



GRANT YEAR 2022

December \$\$

Details for budget estimates	Budgeted [SF-424]		To Date (11/30/22)	Projection for end of year	Projected for GY 2023
EXPENDITURES					
<u>Salaries</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	604,532	72,040	657,996	660,000	721,000
<u>Benefits</u>					
Director, Program Coordinator Management Analyst ,Medical Director new position, misc. OT, other, etc.	178,640	23,233	230,362	240,000	270,000
<u>Travel</u>					
National Conferences (2500*8)	4,000		2,623	3,000	15,000
Regional Conferences (1000*5)	2,000			500	5,000
Local Travel	500			100	1,500
Taxis	250			400	1,000
Van & vehicle usage	250			500	1,500
	7,000		2,623	4,500	24,000
<u>Supplies</u>					
Office Supplies, misc. Small Funding Requests	3,960		3,493	4,000	10,000
	3,960		3,493	4,000	10,000
<u>Contractual</u>					
2021 Contracts			30,375		
2021 MOUs					
Current 2022 MOUs	1,245,000		475,590	1,050,000	1,100,000
Current 2022 contracts	795,000	47,374	771,755	780,000	1,000,000
---unallocated---/other contracts					
	2,040,000	47,374	1,372,468	1,830,000	2,100,000
<u>Other</u>					
Consultants/grant writer	17,000		14,090	20,000	20,000
IT/Telcom	4,200	500	17,198	28,000	30,000
New Automation				0	-
Memberships	1,500		1,249	2,000	5,000
Training	1,800			1,000	20,000
Misc			243	500	500
	24,500	500	33,280	51,500	75,500
TOTAL	2,858,632	143,147	2,300,222	2,790,000	3,200,500
GRANT REVENUE					
Available Base Grant	2,858,632		2,858,632	2,858,632	2,858,632
Carryover	749,838		749,838	749,838	
Available Expanded Services Awards **					818,470 carryover
HCH/FH PROGRAM TOTAL	3,608,470		3,608,470	3,608,470	3,677,102
BALANCE	749,838	Available	1,308,248	818,470	476,602
			Current Estimate	Projected	based on est. grant of \$2,858,632
<u>Non-Grant Expenditures</u>					
Salary Overage	13,750	1,350	9,500	15,000	20,000
Health Coverage	57,000	3,348	39,761	48,000	62,000
base grant prep	-				
food	2,500			750	1,500
incentives/gift cards	1,000				1,500
	74,250	4,698	49,261	63,750	85,000
TOTAL EXPENDITURES	2,932,882	147,845	2,349,483	2,853,750	NEXT YEAR 3,285,500

TAB 5

**Request to approve
changing HCH/FH
Board meeting logistics**



SAN MATEO COUNTY HEALTH
**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W. 39th Avenue
San Mateo, CA 94403
650-573-2222 T
www.sanmateomedicalcenter.org
www.facebook.com/smchealth

DATE: January 12th , 2023

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Meron Asfaw, Community Program Coordinator

SUBJECT: REQUEST FOR THE HCH/FH BOARD VOTE ON CHANGING MEETING LOGISTICS

The Brown Act is the California law about open and transparent local government. During COVID-19 pandemic (State of Emergency, AB 361), California suspended Brown Act default rules to allow remote meetings to prevent the spread of disease. A new state law requires the board to meet in person when the state of emergency ends in February 2023. HCH/FH board and every other board in the state and county will have to return to in-person meetings in March 2023.

HCH/FH staff sent out a survey on November 22/2022, asking the board member's preference time to return to in-person meeting. The survey results showed that 10am-12pm is the most preferred time. During the December meeting, the Board discussed the survey results and meeting changes.

This request is for the Board to vote on changing the meeting time from 9am-11am to 10am-12pm on the second Thursday of the month. This action requires approval of a majority of Board members voting to be accepted.

TAB 6

HCH/FH

Director's Report



SAN MATEO COUNTY HEALTH
**SAN MATEO
MEDICAL CENTER**

San Mateo Medical Center
222 W 39th Avenue
San Mateo, CA 94403
650-573-2222 T
smchealth.org/smmc

DATE: January 12, 2023

TO: Co-Applicant Board, San Mateo County Health Care for the Homeless/Farmworker Health (HCH/FH) Program

FROM: Jim Beaumont Director, HCH/FH Program

SUBJECT: DIRECTOR'S REPORT & PROGRAM CALENDAR

Program activity update since the December 08, 2022, Co-Applicant Board meeting:

The HCH/FH Program continues to work with Health Administration, PHPP, LifeMoves and HiA (Healthcare in Action) in preparing for the opening of the County Homeless Navigation Center. We are also continued to work with Health Administration on assisting with the equipment needs for the Navigation Center medical and dental clinics.

In mid-December, the Board of Supervisors approved the contract with Epic Systems for the implementation of Epic as the Electronic Health Record for all County Health programs. This holds great promise for improved ability to coordinate the full range of services in support of farmworker and homeless healthcare.

We are continuing efforts with the Health Coverage Unit (HCU) for a cleaner implementation of the HCH/FH Sliding Fee Discount Program and are closer to having a (near) automated solution.

HCH/FH has completed the recruitment process and hired Alejandra Alvarado to be the Program's Clinical Program Coordinator. We are planning of having Alejandra start on Monday, January 23rd. We look forward to being fully staffed again.

There are two upcoming conferences: The 2023 Western Forum for Migrant and Community Health conference will be on February 14-16 in Long Beach, CA. The National Health Care for the Homeless Conference and Policy Symposium will be on May 15-18 in Baltimore, Maryland. Any board member who would like to attend this conference or require information, please get in touch with HCH/FH staff.

Seven Day Update

ATTACHED:

- Program Calendar





2023 Calendar - County of San Mateo Health Care for the Homeless & Farmworker Health (HCH/FH) Program

*Board meetings are on the 2nd Thursday of the Month 9am-11am and are conducted virtually.
Finance Sub-Committee Meets every month prior to the Main Board Meeting.*

Month	Events
January	<ul style="list-style-type: none"> • <i>HCH/FH Board's first meeting of the year</i> • <i>HCH/FH Board will vote on new time change for the board meeting</i>
February	<ul style="list-style-type: none"> • <i>Initial UDS Submission: February 15, 2023</i>
March	<ul style="list-style-type: none"> • <i>HCH/FH Board will return to in-person meeting. (Location TBD)</i>
April	<ul style="list-style-type: none"> • <i>2023 Western Forum for Migrant and Community Health, February 14-16, Long Beach, CA.</i> https://www.nwrpca.org/events/event_details.asp?legacy=1&id=1670924
May	<ul style="list-style-type: none"> • <i>National Health Care for the Homeless Conference and Policy Symposium, May 15-18, Baltimore, Maryland</i> https://nhchc.org/trainings/conferences/
June	
July	
August	
September	
October	
November	
December	

BOARD ANNUAL CALENDAR	
<u>Project</u>	<u>Timeframe</u>
UDS Submission – Review	Spring
SMMC Annual Audit – Approve	April/May
Services/Locations Form 5A/5B – Approve	June/July
Budget Renewal - Approve	July/Sept (program)– December/January (grant)
Annual Conflict of Interest Statement	October (and during new appointments)
Annual QI/QA Plan – Approve	Winter
Board Chair/Vice Chair Elections	November/December
Program Director Annual Review	Fall/Spring
Sliding Fee Discount Scale (SFDS)	Spring
Strategic Plan Target Overview	December